

## **TERMS OF REFERENCE**

### **STUDENT ADVISORY COUNCIL 2018-2019**

#### **Purpose:**

To provide a forum for student/faculty discussion, sharing of information, recommendations and presentation of student ideas for the After Degree, Bilingual, RPN to BScN Programs, and BScN Collaborative Program. Using the Appreciative Inquiry model as a guiding framework, this council utilizes a solution oriented approach and promotes appreciation as a core value and a basis for building strengths.

Responsible to: Associate Dean, Undergraduate Programs

#### **2. Functions:**

- 1) Meets at least once per term to discuss issues/questions/concerns from students.
- 2) Acts as forum for information sharing among students and faculty
- 3) Provides suggestions/recommendations to the Associate Dean, Undergraduate Programs and the Undergraduate Curriculum Council

#### **4. Council Composition**

Chair: NUA, VP Academic

Term of Office: Two (2) year term, maximum of three (3) consecutive terms

<b>Members</b>	<b>Method of Appointment</b>	<b>Term of Office</b>
After Degree Program Coordinator (Camrose site)-by invitation	Ex Officio	Term of their office
Bilingual Program Coordinator (Edmonton site)-by invitation	Ex Officio	Term of their office
Associate Dean, Undergraduate Programs	Ex Officio	Term of their office
Director, Undergraduate Programs (or alternate)	Ex Officio	Term of their office
Director, Nursing Simulation Center	Ex Officio	Term of their office
TTL(Foundations for Success in Nursing-theory & clinical)	Ex Officio	Term of their office
TTL (Mental Health-theory & clinical)	Ex Officio	Term of their office
TTL (Community-theory and clinical)	Ex Officio	Term of their office
TTL (Senior Practicum-theory and clinical)	Ex Officio	Term of their office

TTL (Intro Acute care-theory & clinical)	Ex Officio	Term of their office
TTL (Advanced Acute Care-theory & clinical)	Ex Officio	Term of their office
TTL (Patho-Pharm) Intro or Advanced)	Ex Officio	Term of their office
TTL (Leadership)	Ex Officio	Term of their office
TTL (Health Assessment/Nursing Process)	Ex Officio	Term of their office
One (1) student representative from each of the following AD cohorts: - Year 1 (Fall/Winter) - Year 2 (Fall/Winter)	<b>AD Program</b> Appointed  <b><u>Bilingual, Collaborative, and RPN-BScN programs</u></b>	Two (2) year term, maximum of three (3) consecutive terms
One (1) student representative or alternate from each of the following cohorts: - Camrose-by invitation - RPN-BScN - Bilingual (One student from each year cohort)-by invitation - Collaborate Program (One student from each year cohort)	Appointed	

5. Meetings: At the discretion of the Chair as required to conduct business of the council. A minimum of two (2) meetings each calendar year.
6. Minutes: Minutes shall be recorded by one of the council members.
7. Reports: Recommendations of the Student Advisory Council will be presented to the Teaching Team Leads/Curriculum Committees.
8. Chair's Responsibilities:
- Review council membership in September of each new academic year and advise the Associate Dean's office of membership.
  - In the Chair's absence, the Chair will designate an alternate.
  - Designate a member of the council to take minutes.